

# South East Forum of Local Pharmaceutical Committees

## for Kent, Surrey, East and West Sussex

Secretariat c/o Community Pharmacy Surrey & Sussex

The White House, 18 Church Road, Leatherhead, Surrey, KT22 8BB. Tel 01372 417726

Online <http://communitypharmacyss.co.uk/about-us/se-forum/>

Email [SEForum@communitypharmacyss.co.uk](mailto:SEForum@communitypharmacyss.co.uk)



**Minutes of the meeting held in the Montreal Room, The Sandman Signature Hotel, 18-23 Tinsley Lane South, Three Bridges, Crawley, West Sussex, RH10 8XH. 4<sup>th</sup> July 2019 from 10.00am**

**Members Present:** Gemma Staniforth Vice Chair West Sussex LPC, Hemal Chudasama Vice Chair Surrey LPC, Sarah Ridgway-Green CPPE, James Wood, CPSS CEO, David Onuoha Chair Kent LPC, Craig McEwan Chair East Sussex, Sarah Davis Vice Chair East Sussex, Rupri Bhasin Chair Surrey.

**Non-members present:** Hinal Patel SDSP Community Pharmacy Surrey & Sussex, Sandra Lamont CEL Community Pharmacy Surrey & Sussex, Micky Cassar BA Community Pharmacy Surrey & Sussex, Martin Packham GPhC, Felicity Mitchell Surrey Heartlands ICS, Nisha Mistry NPA, Lisa James AHSN, Becky Sharp AHSN, Laura McEwen-Smith HEE, Luvjit Kandula PSNC.

### **1: Apologies:**

Mark Donaghy LPC Chair West Sussex, Rob Proctor Pharmacy Integration Lead, Sally Green-Smith LPN.

### **2: Governance for SE Forum Members**

The members were asked if there were any changes to the DOI, nothing raised.

### **3: Minutes**

Minutes of the previous meeting on 2nd May 2019 were reviewed, the minutes were signed as accurate by the Chair.

### **4: Matters Arising**

The action log was reviewed. The accounts were circulated prior to the meeting.

### **5: LPC Updates**

#### **Kent LPC:**

CEO recruitment update, a candidate has been selected out of 13 applicants (6 were shortlisted). An announcement will follow shortly, and they are due to start Aug/Sep.

Services: Kent County Council and 2 out of 3 providers for drug users in Kent (Forward Trust and CGL) contract was last agreed 2012. TCAM no update currently however there has been a contractor event. CCG update – Medway have been approached by an online provider who requested a 12-day prescription time (is currently 7 days).

#### **Surrey, East Sussex & West Sussex LPC:**

BP+ did its first 1000 checks in the first quarter. Public Health meeting has taken place, QTR 1 figures for pharmacy is promising. Contractor events for service launches have taken place in East Sussex. Health Checks are going well. Health check quality assurance may move to Surrey.

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HP will be part of the national discussion forum for Health Checks. Alcohol screening had a slow start, but the numbers are increasing. Renewals have also been focused on in the last quarter.

**PCNs:** Webinars have taken place. PCN footprint across the South East is still awaiting clarification but should be known shortly. Once the PCNs are known, mapping work to match GPs and Pharmacies will take place. A contractor survey regarding training needs has been circulated and the closing date has passed so the data is being analysed. There are roadshows scheduled for Sep along with the AGMs. Pharmacy prospectus was highlighted. The members discussed the workforce implication of pharmacists being recruited by PCNs. It was suggested if we could as LPCs, assist with a trial shift pattern model and if this should be part of our offer to retain our workforce. Hertfordshire are currently working on their proposal and they have updated their job descriptions. The GpHC are currently conducting a survey for pharmacists in relation to insight. The recruitment into PCNs will depend on how advanced in their development they are. Workforce development is being raised at PSNC. HEE have a full day event of the people plan this month. The data relating to our area's workforce, compared to other areas, will be supplied by HEE to allow for workforce planning.

### 6: PSNC Update

PCNs – a summary piece on the mapping of PCNs has now been created. From these, 4 phases have been identified to try and assist with resources at each stage. The mobilisation part is really important. A couple of the gaps identified is - a lack of knowledge of the long-term plan and PCN general information. NHS future collaboration platform - there are a lot of resources here to learn how PCNs are developing. Also, there is information on the open prescribing software, a tool to map GP practices and deprivation areas. There are also useful webinars etc. on this page. The core message for today is we need LPC members and contractors to know about PCNs. Change leadership – resources are being developed. GP practice engagement – messages Community Pharmacy should be delivering at this stage; resources again are being developed by PSNC to assist in building good relationships.

LPC dashboard – this is still being developed but should assist contractors with information on LPCs. MUR & NMS data will be available on this. Some of the items on the dashboard will be down to the individual LPCs to populate.

LPC conference is coming up and members were asked to attend (Congress Center in London). Freestyle Libra – the team has now negotiated for it not to be on a DMD list. Provider company workshop is on the 24<sup>th</sup> September. SSP protocol has also been made available. The wellbeing workshops for contractors need 28 people and we could possibly do this jointly KSS.

### 7: Surrey Heartlands ICS

**Felicity Mitchell gave an update:**

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Aim to get all partners working together. Medicine safety issues are common across providers and they are working on an engagement piece.

### 8: NPA Update

#### Nisha Mistry gave an update:

MOS report will be released by the end of July. SSP – there is a template that will be available shortly, so contractors are aware what they need to do and a template for GP letter. Medicine shortages step by step guide also available. NHS long term plan webinar was held in May and is available on the website. Hypertension pilot project update – they are now evaluating the results and the findings will then be shared.

### 9: HEE Update

#### Laura McEwen-Smith gave an update:

Pre reg recruitment open day has taken place and was well attended. Community Pharmacy was not well represented at the event due to various circumstances and this will be reviewed. Katie Raygate is running pilots regarding rotation pharmacists and if there is an interest in this area please flag this. Apprenticeships – engagement event 18<sup>th</sup> July and after this there should be some formal communications to be released. The new apprenticeships standards have just been released. Prior to this it was the apprenticeship framework. Now it is just one qualification and far more streamlined, a single route.

Pre reg recruitment – oriel placements. They are reviewing the quality of the placements. A series of workshops will begin soon to see how the quality of management process can be improved.

**Action:** to meet with Laura to discuss how we can get this information out to the wider workforce.

### 10: AHSN Update

#### Becky Sharpe & Lisa James gave an update:

Members were given an update how AHSN work locally and nationally. It was asked how AHSN can best support and mapping is a potential as they are also doing this. TCAM program and care homework was highlighted and how AHSN have supported this.

Poly pharmacy centers around regional work and care homes, and how they can support across KSS. This links in with the long-term plan.

Me and my medicines – new initiative, patient and public engagement piece. Started in Leeds 3-4 years ago. It is a patient charter encouraging conversation from the patient to their care provider to give them more skills to know what to ask.

Reducing medication errors is a national program that is being linked in through the medicine's safety officer network. The AHSN have just agreed to fund the MSO network in

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relation to this. Training in Surrey Heartlands have been set up (6). The same offer will be available for ES & BH and discussions with Kent are also taking place imminently.

TCAM update – Three areas. Surrey Heartlands good progress and hopefully go live in Oct. The integration at Ashford & St Peters is nearly complete. Epsom & St Heliers are doing internal process mapping and go live may be after Christmas. Royal Surrey are having issues with the system integration with PharmOutcomes so may be looking at web-based reporting. East Surrey Hospital will be integrated into Surrey Heartlands program. Launch events in October. Kent & Medway – full program board is set up. Medway are looking to implement as soon as possible. East Kent will likely be later and are waiting for electronic prescribing first. ES are live with our pathway and today there have been approx. 140 referrals. Quarterly AHSN sharing day – we all get together which allows us to compare nationally. Regarding the TCAM project – engagement levels nationally are good.

Medicines optimisations and care agencies – next area of patient safety was discussed.

PINCER – webinars are being run explaining what the work is.

It was discussed why some pharmacies are not receiving any TCAM referrals and that maybe the reasons should be communicated out to stop any worries.

**Action:** further conversation to be had in relation to PINCER and what Community Pharmacy can offer.

### 11: CPPE Update

#### **Sarah Ridgway-Green gave an update:**

Asthma focal workshops are now finished and the plan for next semester is being put together. Antimicrobials training which relates to all pharmacy professionals. Also, sexual health training, one in Sep and one in Mar. Health checks training also coming up. There are concerns that people are being trained and then not using their knowledge enough. There has been an increase on delivery rates. Consultation skills also coming up (whole day training).

Mary Seacole developments – follow up dates for delivery workshops will follow (6 weeks apart). New renal E-course is available. It was requested if further implementation could be made available in the SE.

The members were asked for suggestions of “how promotion of the training courses that have been made available through higher education institutions can be improved”. It was asked if the modules can be used towards accreditation so as to not duplicate and this will be possible on the next one. It was highlighted it would be good for this to be made more widely known.

**Action:** SL to discuss with SR on how to promote their training.

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### 12: GpHC Update

#### Martin Packham GPhC gave an update:

The members were shown a presentation covering regulating registered pharmacies and guidance. The key principles of regulating pharmacies were highlighted to the group and which types of inspections are available. The key changes including the three types of inspections were highlighted. Patient safety is the most important aspect and can mean an inspection is delayed ensuring this. The inspection reports are published including action plans. Examples of notable practice, both good and bad examples are made available in a knowledge hub to encourage learning. Themed inspection, intelligence led inspection and routine inspection are the three inspection types with routine being the most common. The inspections will be as a rule be unannounced. The themed inspections will involve visiting a selection of pharmacies to focus on specific themes or issues. The outcome of the inspection will be either standard met or standard not met and the outcomes will be in plain language. The inspection reports, action plans and notable practice were planned to start summer 2019. Online pharmacies have some additional checks including identity checks and multiple orders to the same address. Survey on education & training – please take part, closing date 24 July. The useful resources page on the website is recommended reading.

### 13: AOB

### 14: Meeting wrap up

### 15: Future meeting dates & venue

**1<sup>st</sup> October 2019** – 10:00 – 15:30. **The Sandman Signature Hotel**

**5<sup>th</sup> December 2019** – 10:00 – 15:30. **The Sandman Signature Hotel**

**5<sup>th</sup> March 2020** – 10:00 – 15:30. **The Sandman Signature Hotel**

### 14: Close 1.15