

**WEST SUSSEX LOCAL PHARMACEUTICAL**  
**COMMITTEE**

**ANNUAL REPORT**

**1<sup>st</sup> APRIL 2016 – 31<sup>st</sup> MARCH 2017**

David Clark  
Chairman

Martin Mandelbaum  
Chief Executive

April 2017

## **Introduction from the Chairman**

Please find enclosed your copy of the 2016/2017 West Sussex LPC Annual Report. I hope you will take a few minutes to read the report describing the achievements of the Committee.

As always, your Chief Executive Officer, Martin Mandelbaum, has worked tirelessly on your behalf, and I would like to thank him for all the effort he has put in on behalf of all of us. I would also like to thank those Committee members and individual Pharmacists who have sat on local Committees, working groups etc, for the time and effort they put into preparing for and attending those meetings. The benefits of the relationships developed through those meetings, can be seen through the ongoing renewal of our Public Health Locally Commissioned Services. We have been very fortunate in having those contracts rolled forwards – in many parts of the country they have either been renegotiated or discontinued.

The joint working between ourselves and our neighbouring LPCs has made excellent progress, with the establishment of a new office in Leatherhead, and a new name for the joint organisation – Community Pharmacy Surrey & Sussex (CPSS). The office is within the same building as the Local Medical Committee, who have made us very welcome. It has also made it so much easier for us to work with the LMC to further develop good relations between our two professions. The office is manned by our new administrator, Michaela Cassar, who is working closely with Penny Woodgate, initially to streamline our communications across all three LPCs. Both Micky and Penny have made a great start and I look forward to being able to report on more positive achievements between our three LPCs as time goes on and CPSS becomes an established part of our local healthcare landscape.

Martin, together with colleagues in Surrey and East Sussex organised yet another very successful briefing day for Committee members across the three counties, and a number of very well attended contractor events. Inevitably much of these were focused upon the cutbacks, the new Quality Payments, the Pharmacy Access Scheme, and how to best support our contractors. All of these events received excellent feedback from those attending and I would like to add my thanks to all involved in their organisation.

No doubt you will all have read about the legal challenges to the process leading to the cuts brought by both the PSNC and the NPA. The result of the ensuing Judicial Review is now public knowledge and the cost to the PSNC has had to be funded by LPCs. Our committee voted to pay the special levy from reserves. As a consequence of reducing our reserves in this way, we also voted to make a small increase in the levy to cover our contribution to the running costs of CPSS in order to maintain the strength of our balance sheet going forwards.

Work on the new PNA is now well underway and again the LPC was well represented on the steering group. Contractor and patient surveys have been completed and draft report is being prepared on schedule. The number of survey responses from contractors were up on last time, helping to make a robust document, which is what we want. I look forward to its publication in due course.

As always, I would encourage all contractors to get involved in some way with the LPC, either directly or through contact with their local “buddy” members. It just remains for me to thank all our LPC members for the time and effort that they put into their Committee work, both in terms of attending meetings and also for the additional time spent outside of those meetings.

David Clark  
Chairman West Sussex Local Pharmaceutical Committee

## MEMBERSHIP AND MEETINGS OF THE COMMITTEE

The Committee met 7 times during the year. (meetings & events)

Member		Membership Type	LPC Meeting
David Clark	Rudgwick	Contractor/Co-opted	6 out of 7
Karuna Askoolum	Boots	CCA	5 out of 7
Sanam Sanwar	Boots	CCA	5 out of 7
Yola Barnard	Superdrug	CCA	7 out of 7
Mark Donaghy	Waremass	AIMP	7 out of 7
Katharine Cox	Boots	CCA	5 out of 7
C J Patel	Crawley	Contractor	5 out of 7
Julia Powell	Paydens	AIMp	5 out of 7
Nisheet Patel	Lancing	Contractor	6 out of 7
Alan Salter	Day Lewis	AIMP	7 out of 7
Gemma Staniforth	Lloyds	CCA	6 out of 7
Sam Ingram	Boots	CCA	6 out of 7
Kevin Headington	Rowlands	CCA	join 01/09/16 3 out of 5
Alex Lloyd	Rowlands	CCA	left 31/05/16 1 out of 1
Martin Mandelbaum		Chief Executive Officer	7 out of 7
Gillian Mandelbaum		Minute Sec & Admin	6 out of 6
<b>Guests</b>	<b>Invited to Open Part of the meetings</b>		
Jay Voralia	Head of Med Man, Crawley & Mid Sussex/Horsham CCGs		
Stephanie Harris	Lloyds Substance Abuse Lead		
Penny Woodgate	Secretary East Sussex LPC		
Kevin Cottrell	SG Courts – Observer and Chair Kent LLP		
Viv Mussell	Lead for Health Checks WSCC Public Health		
Gary Mortimer	NHS Digital		
Nicola Chapman	NHS Digital		
Lucy Shade	WSHT Pharmacist		

## CONSTITUTION OF LPC

The new LPC Committee is in its third year of four and has a makeup of 3 contractor members (elected by ballot), 7 CCA members (appointed by the Company Chemist Association) and 3 AIMp members (appointed by the Association of Independent Multiple Pharmacies). (from July 2016 there have been only 2 Contractor members with David Clark being appointed as a Co-opted member in the Mid Sussex &

Horsham areas). Mr David Clark was appointed as Chairman for the year with Mr Mark Donaghy as the Vice Chairman. Mr Alan Salter was appointed as Treasurer, Mr Adrian Blogg was appointed as Webmaster with Mr Martin Mandelbaum as Chief Executive.

## **LPC REPRESENTATION & SUB- COMMITTEES**

Appointments were made as follows:-

(a) **Market Entry Sub-Committee**

Mr M Donaghy	Mrs. G. Staniforth
Mr. C.J. Patel	Mr. N.Patel
Ms. J. Powell	Mr A. Salter

(b) **Market Entry Committee Representative**

Mr. M. Mandelbaum with Mr M. Donaghy as deputy.

(c) **SEC Forum Meetings of LPCs with Regional Officers**

Mr. M. Mandelbaum and Mr. D. Clark with Mr. M. Donaghy as deputy.

(d) **LPC/NHS England SSE Liaison meetings**

Mr. M. Mandelbaum, Mr. D. Clark and Mr. M. Donaghy.

(e) **LPC/WSCC PNA meetings**

Mr. M. Mandelbaum, Mr. D. Clark and Mr. M. Donaghy as deputy.

## **Chief Executives Report**

Dear West Sussex Contractors

This has been a difficult year for contractors in West Sussex with all the changes affecting pharmacy, particularly from December 2016. The reduction in remuneration from Essential services has affected both cash flow and expenses planning. The usual financial pressure on Public Health has limited the progress for pharmacy in West Sussex although opportunities for contractors to participate in local services are still there.

The main issue affecting contractors is a lack of motivation, given the financial burden being imposed which does not appear to have an end point. There have been significant opportunities to gain some of your money back with the Quality Payments scheme but we will have to wait and see what the outcome of that will be.

The committee has had two changes in the year. One was Alex Lloyd (CCA) leaving the committee with Kevin Headington (CCA) joining us as a replacement. Our thanks go to Alex who was always willing to represent the LPC and our contractors whenever the opportunity arose. The second change was the resignation of David Clark as a private contractor (after selling his pharmacy) which has left a vacancy that has still to be filled. The members did decide to offer David the opportunity to be Co-opted onto the committee as a non-voting member representing the Horsham & Mid Sussex CCG areas, which he duly accepted.

All of the members continue to contribute to both the meetings and the work going on outside of the meetings with other organizations. The LPC meetings have invited a number of prominent guests that have helped us to deal better with our objectives to improve our functions and performance and to work even harder on behalf of you, our contractors. We are represented on the PNA Steering group which is currently developing the new PNA for publication in April 2018.

We continue to have regular contact with Sunil Kochhar, who is the new PSNC regional representative for the South East coast area and we have played a full part in the South East LPC Forum that meets regularly.

The LPC has worked long and hard to ensure that pharmacy has a part to play in delivering the important public health objective and it is a real opportunity to establish a reputation for delivery. Activity has fallen away in the last year so we need to get our contractors to look again at these services. We have managed to protect valuable services with Public Health rolling the services on for a further four years but we must ensure we deliver these services and importantly claim payment and share outcomes with the commissioners. PharmOutcome began being used on 1<sup>st</sup> January 2017 to record the data and improve the claiming/payment regime. This appears to be a great success.

We have a community pharmacist on the Coastal West Sussex CCG local prescribing groups and one LPC member on the Area Medicines Management committee for that area. We have pharmacist members on both Crawley CCG and Mid Sussex/Horsham CCG Medicines Management committees.

The plans for the new shared management for the Surrey and Sussex LPCs are progressing well. The first two members of staff have been appointed and begin the work on 1<sup>st</sup> April 2017 for the new organization which is "Community Pharmacy Surrey and Sussex" (CPSS). Other posts will be filled in the coming months. The LPC has established an office which is located in Leatherhead in premises shared with the LMC.

We continue to liaise regularly with the LMC and wherever possible we work in a spirit of cooperation. There was challenging times once again in Sept/Oct 2016 when Community Pharmacy began the new season NHS Flu vaccinations. Possible conflict situations between GPs and Pharmacies were dealt with by the LPC and LMC working together to try to resolve any issues and ensure that any disputes did not affect patients or disadvantage any contractor.

The LPC continues to review all contract applications concerning pharmacy services and responds on your behalf, using the new Market Entry Regulations and the existing Pharmaceutical Needs Assessment (PNA) that was published in April 2015.

All of our pharmacies are now using EPS on a regular basis with most using SCR as well. There are still issues outstanding around NHS Mail addresses, NHS Choices entries and HLP training that are being worked on both nationally and locally and we have been promised that these will be resolved in the coming months.

The LPC has held two contractors events in the last year, one in October 2016 for Public Health services and one in January 2017 on Quality payments

During the year there was no change to the pharmaceutical list with the total at 31/03/17 remaining 165 in total. A number of relocations were approved during the year and there are more applications for pharmacies to gain permission to open that as yet have not reached a conclusion.

Services we are currently commissioned to supply include:

- Needle Exchange
- Methadone and Buprenorphine supervision
- Stop Smoking
- Emergency Hormone Contraception
- Chlamydia testing
- Palliative Care
- Out of Hours Rota (Christmas day and Easter Sunday only)
- MAR chart supply
- NHS Health checks
- NHS Flu Vaccination National service

The number of pharmacies on the list participating in needle exchange services is 58, whilst the Methadone/Buprenorphine supervised scheme operated during the year in over 50 pharmacies without any major problems coming to light. These services are part of the contract managed by CRI and Lloyds Pharmacy.

The new Palliative Care service (commissioned by the CCGs) is now in place with 30 pharmacies participating across the county.

The LPC Officers meet with the NHS England SSE Team (jointly with the Other Surrey, Kent & Sussex LPC Officers) on a regular two monthly meeting to discuss the Community Pharmacy Contractual Framework and other related matters.

The LPC has been involved in the Local Professional Network in Surrey & Sussex, with a place on their Steering group.

As ever we are always looking for more people to get involved so please feel free to contact me at any time. We are always interested in your feedback and views and you are welcome to come to the meetings or just share your views.

Any changes to your email address should be sent to the LPC CEO so that our records are kept up to date and you do not miss out on any important communication.

We can all look forward to another eventful year in the NHS and for pharmacy in West Sussex.

I would like to take this opportunity of thanking all the LPC members for their commitment to our local contractors and for the support they have given both me and the Chair during the year.

Please feel free to contact me, the chair or any member of the committee to confidentially discuss any issue. We are here to represent you with our services and advice.

Martin Mandelbaum  
Chief Executive Officer West Sussex LPC

## WEST SUSSEX LPC Meetings arrangements for 2017/18

The LPC has set their meeting dates for 2017/18. All meetings take place at Old Tollgate Hotel, Bramber. The Closed part of the meeting commences at 9.30am and finishes at 12.30pm. The open part of the meeting to which all pharmacy contractors are welcome to attend as observers commences at 1.30pm and finishes by 4.00pm

Meeting dates for 2017 are:- Wednesday 13<sup>th</sup> September and Wednesday 8th November

Meeting dates for 2018 are: - Wednesday 10<sup>th</sup> January and Wednesday 14th March

### WEST SUSSEX LPC AUDITED ACCOUNTS for 2016/17

#### Income and Expenditure Accounts

	31.03.2016	31.3.2017
	£	£
<b>Receipts</b>		
Bank Interest Received	425	367
Other income	1078	0
<b>TOTAL</b>	1,503	367
Prescription Pricing Authority Levy	120,000	127,500
<b>Expenditure</b>		
Secretarial Fees	37,927	37,462
Officers Honorarium	4,000	4,000
PSNC Levy	44,950	44,950
PSNC Special Levy	0	15,747
PSNC & Contractor Events	1711	775
Committee Expenses	3,112	3,802
Hire of Rooms	3,707	3,421
Locums fees and Meeting Expenses	20,630	17,998
Printing, Postage and Stationery	257	265
Sundry Expenses	18	135
Website costs	1,000	1,000
Inland Revenue	0	0
Accountancy and Professional Fees	738	750
Bank Charges	25	50
Insurance	301	311
Subscriptions	0	247
<b>TOTAL</b>	118,376	131,378
<b>Surplus / (Deficit) of Receipts over Payments</b>	1,624	(3,878)
<b>Bank and Cash Balance</b>	54,269	50,758

Prepared without audit by Thorne & Co, Taxation Consultants

Red Lion Lane, Farnham, Surrey, GU10 5HX